

# **CONSTITUTION of the FACULTY ASSEMBLY UNIVERSITY OF COLORADO COLORADO SPRINGS**

**This Constitution replaces and supersedes all previous such documents.**

## **PREAMBLE**

This Constitution of the Faculty Assembly provides for the participation of faculty of the University of Colorado Colorado Springs in the governance of the University. The faculty derives its authority and responsibility from the nature of a university and through the Laws of the Regents of the University. This Constitution is consistent with the Laws of the Regents and the Constitution and Rules of the Faculty Senate of the University of Colorado.

## **ARTICLE I FACULTY ASSEMBLY**

### **A. Regular members shall include:**

1. All persons holding a title defined in University of Colorado APS 5060 Appendix A.A (Tenured and Tenure-Track Faculty), B.1.a (Teaching Professor Track), B.1.b (Instructor Track), B.2.a (Research Professor Track), B.3.a (Clinical Teaching Track), B.3.b (Clinical Practice Track), or D.1 (Emeritus/Emerita) whose appointments at that title are fifty percent or more.
2. Other regular members designated by the Representative Assembly, as provided for in the By-Laws.

### **B. Special members may be elected annually by the Representative Assembly.**

### **C. Officers**

1. The officers of the Assembly shall consist of:
  - a. Chair.
  - b. Vice-Chair/Chair-elect.
  - c. Secretary.
  - d. Past Chair.
2. Each year the Assembly shall elect, as specified in the By-Laws, a Vice-Chair and Secretary to serve during the following academic year.
3. A person elected as Vice-Chair shall serve three years as an officer of the Assembly, first as Vice-Chair, then as Chair, and finally as Past Chair.
4. The Secretary is elected to a one-year term and may be re-elected to serve no more than three consecutive terms.
5. A vacancy in any office shall be filled as specified in the By-Laws.

## **ARTICLE II REPRESENTATIVE ASSEMBLY**

### **A. Members**

1. Members shall include:
  - a. Officers of the Faculty Assembly.
  - b. At-large members elected by the Faculty Assembly.
  - c. Representatives of the colleges, schools, and library selected according to procedures specified in the By-Laws.
  - d. Chairs of all standing committees.
  - e. Campus representatives to the system-wide Faculty Council.
2. The number of at-large members, and the number of representative members allocated to each academic unit, shall be specified in the By-Laws.
3. Members of the Representative Assembly must hold membership in the Faculty Assembly, as defined in Article I.

### **B. Officers**

The officers of the Faculty Assembly shall also serve as officers of the Representative Assembly.

## **ARTICLE III EXECUTIVE COMMITTEE**

### **A. Members shall include**

1. Officers of the Assembly.
2. Chairs of the three Executive Standing Committees.

### **B. Officers**

The officers of the Faculty Assembly shall also serve as officers of the Executive Committee.

## **ARTICLE IV MEETINGS**

- A. The Faculty Assembly shall meet in regular session at least once a year. Special meetings may be called by:
  1. Request of the Chancellor.
  2. Decision of the Executive Committee.
  3. Majority vote of the Representative Assembly.
  4. petition of the Assembly membership, as specified in the By-Laws.
- B. The Representative Assembly shall meet monthly during the academic year.
- C. The Executive Committee shall meet as often as necessary between meetings of the Representative Assembly, including during the Summer term.

- D. All meetings are open to the entire campus community, and the time and place of all meetings shall be appropriately publicized.

## **ARTICLE V CONDUCT OF BUSINESS**

### **A. The Faculty Assembly**

1. Meetings of the Faculty Assembly, whether regular or special, are for the purposes of consultation, discussion, and dissemination of information.
2. All votes of the Faculty Assembly shall be conducted by mail or electronically, over a sufficient period of time to allow maximum participation.
3. The full Faculty Assembly will vote only on the following matters:
  - a. Election of officers of the Faculty Assembly.
  - b. Election of at-large members of the Representative Assembly.
  - c. Amendments to the Constitution.
  - d. Any issue referred to the full Faculty Assembly by majority vote of the Representative Assembly.
  - e. Any issue on which a vote is requested by petition of the Assembly membership, as specified in the By-Laws.

### **B. The Representative Assembly**

1. The Representative Assembly serves as the faculty voice on any issue related to faculty governance, shared governance, or in which the faculty have an expressed interest. Its motions, recommendations, and resolutions are the authoritative statement of the Faculty Assembly, subject to review, amendment, or reversal as a result of action taken under Article V.A.3.e.
2. The Representative Assembly shall take action on all matters under its authority, as provided in the By-Laws.
3. The Representative Assembly may take action or make recommendations on any matter it deems to be of concern to the faculty.
4. Meetings of the Representative Assembly shall follow procedures as specified in the By-Laws.
5. Minutes of Representative Assembly meetings shall be distributed to all members of the Faculty Assembly.

### **C. The Executive Committee**

1. Responsibilities of the Executive Committee:
  - a. Set the agenda for meetings of the Representative Assembly.
  - b. Refer issues to and receive reports from standing committees.
  - c. Act on behalf of the Representative Assembly between meetings, if necessary.
  - d. Represent the Faculty Assembly and Representative Assembly as required.

2. All actions of the Executive Committee on behalf of the Representative Assembly shall be promptly communicated to members of the Representative Assembly and are subject to their review and ratification.

## **ARTICLE VI COMMITTEES**

- A. There shall be Executive Standing Committees:
  1. Committee on Educational Policy and University Standards (EPUS).
  2. Committee on Personnel and Benefits (P&B).
  3. Faculty Advisory Committee on the Budget.
  4. Instructional, Research, and Clinical Faculty Committee.
- B. Other Standing Committees of the Faculty Assembly shall include, but are not limited to, all committees required by the Constitution and Rules of the Faculty Senate of the University of Colorado. A complete list of standing committees shall be specified in the By-Laws.
- C. Committee members and chairs are determined as specified in the By-Laws.
- D. All chairs of standing committees serve on the Representative Assembly. The chairs of the three Executive Standing Committees serve also on the Executive Committee.
- E. All reports and recommendations of any standing committee must be presented first to the Executive Committee, which will place them on the agenda of the Representative Assembly for consideration.
- F. Special purpose committees may be established according to the By-Laws.

## **ARTICLE VII BY-LAWS**

- A. The initial By-Laws accompanying the Constitution must be approved by majority vote of the Faculty Assembly.
- B. After the By-Laws have been adopted, they may be amended by majority vote of the Representative Assembly.

## **ARTICLE VIII AMENDMENTS TO THE CONSTITUTION**

- A. Amendments may be proposed only by majority vote of the Representative Assembly.
- B. Passage of any amendment requires a two-thirds majority of the votes cast, and the vote shall be valid only if at least 51% of the Faculty Assembly cast votes.
- C. Editorial changes to ensure terminological consistency with Regent Law and Policy, University of Colorado administrative policy statements, UCCS policies, state statute, or committee name or numbering changes can be brought to the Executive Committee by the Secretary for their vote.