

**Faculty Assembly Women's Committee Minutes**  
**August 25, 2017**  
**10-11am; UC126**

**Present:** Susan Finke, Diane Belger, Kristen Walcott-Justice, Anna Kosloski, Tisha Mendiola Jessop, Barbara Pinari, Oksana Bihun, Jennifer Zahn, Catherine Simmons. Lori Notestine, Elizabeth Daniels

Standing committee vs. advisory committee

- Primary distinction is voting status – only members of the standing committee can vote. However, we rarely call votes on this committee. Therefore, there is little practical difference in sitting on one versus the other. Although, members of the standing committee are expected to attend the majority of committee meetings and contribute to at least one programming activity across the year.
- There is a concern that currently no members of the standing committee have tenure. Moving forward, it will be important to recruit some tenured faculty members to sit on the standing committee.
  - This is especially important because it impacts the scope of issues/activities the committee can take on.
- There is an open seat on the standing committee for a library member due to Christi Piper's departure over the summer. Beth will contact the library to ask for a representative.
- There was an open seat on the standing committee for a LAS member. Tisha Mendiola Jessop will fill that seat. Oksana Bihun is interested in a seat on standing committee when a LAS seat opens.

Fall brunch -- September 9<sup>th</sup> from 10:30-12:30 at Heller Center

- Turnout was low last year. As a result, committee members are asked to personally invite several (e.g., 5) people to attend.
- This year, there will be a mini-town hall component to the brunch in which attendees will be asked to express any issues or concerns they have. The committee will then consider how we might be able to address those concerns.

Programming for 2017-18 academic year

- Professional development series (3 programs): We will hold one teaching workshop in the Fall, another teaching workshop in the spring, and a grant writing workshop (possibly) in the Spring.
  - Anna, Beth, and Jennifer agreed to coordinate the Fall teaching workshop
- Mini-grants: As usual, we offer mini-grants in the Fall and Spring semesters.
  - Barbara, Lori, and Diane offered to evaluate the Fall applications; Lori will announce the Fall cycle on November 1<sup>st</sup> and applications will be due 11/27 (as per our final meeting last academic year).
- Website updating and maintenance: The website is considerably out of date. We discussed possibly hiring a student to update and maintain it.

**Next meeting = October 27, 2017 from 10-11am, location TBA**