

Grants Optimization – New System Controls Overview

On **Oct. 22**, new controls will be implemented in PeopleSoft 9.2 that will impact payroll funding and non-personnel expenditures for sponsored projects. The controls will affect all campuses.

Currently, the system will allow charges for payroll and non-payroll expenditures to the designated active Project/Speedtypes beyond the grant's period end date. The purpose of the automated controls is to help manage the risks that may be associated with expenses beyond the end date. Risks include, but are not limited to:

- Overpayments from sponsors.
- Denial of payments for invoices that include late charges.
- Higher fiscal risk to sponsor as unallowable activity is occurring.
- Cash Deficits - Federal agencies shut down our ability to draw/invoice after 90 – 120 days.

Beginning October 22, 2018, automated controls will be put in place to enforce the funding end date so that it is equal to or less than the grant period end date. The automated controls will assist with basic grant management principles, which will affect all CU campuses. The change will affect the following:

- Payroll cannot be charged after the end date of the grant/budget end date
- Moving payroll expenses to a grant needs to be completed within **60 days** of the grant/budget end date
- New procurement cannot occur after the grant/budget end date
- Expense/Travel reports need to be charged to the grant within 60 days of the grant/budget end date
- Internal lab charges need to be charged to the grant/budget within 60 days of the grant/budget end date

Project Status Automation:

Pre-Award/Interim: project is active to incur expenditures before the start of the funding period. This status is set manually.

Open (Project Start Date – Project End Date): project is fully active from the start date of the project period to the end date.

Ended (Project End Date +1): ended status confirms the funded period has lapsed and preparation begins for final reporting and close out.

Reporting (Project End Date +60): No additional payroll or non-personnel expenditures should be added or removed while the final financial deliverables are prepared.

Closed (Project End Date +91 through +120): The project/speedtype is inactivated; no further transactions may be posted or removed from the award. Close-out occur manually.

Hold: Used to indicate the active project has been placed on a contract hold.

Sponsored Projects Accounting and the Office of Sponsored Programs & Research Integrity (OSPRI) are working together to address the timeliness of the contract extension process.

At this time, review your sponsored projects for any that are set to end in the October timeframe that will need to be extended. Notify OSPRI as soon as possible so that they can begin the extension process. Last minute requests may not be processed in time and the project will enter Ended status.

Questions? Please contact Melinda Hamilton at Melinda.hamilton@uccs.edu.

