

**Non-Tenure Track Faculty Committee  
Report to the Faculty Assembly  
Friday April 12, 2013**

**Committee members:** Suzanne Cook (LAS/Languages and Cultures), Ceil Malek (LAS/English), Laura Marshall, Co-Chair (Education), Marcia Hacker (Beth-El), Sheri Trumpfheller, Co-Chair (Business/Accounting), Juliana Frost (LAS/Writing), Dana Wortman (EAS), Norah Mazel (Library), James Parmenter (LAS)

**Committee Meetings:**

May 9th, 8am, location UC 307—Open Meeting with guests Dr David Moon and Provost Mary Coussons-Read

**1. Status of Rights and Responsibilities Guidelines:**

The Committee reviewed the document briefly for posting on the Website. It has been noted that some of the links in the document are no longer valid and that we need to insert a permanent footer to the document that includes the date of last update. The committee will work on these details as well as implementation issues during the remainder of the semester.

**2. NTTF Website Development**

The Committee continues to work with student Scott Hatlen on the site. The site is available for use by the campus community at <http://www.uccs.edu/nttf/index.html>

The Committee will continue to identify items for posting on the site, as well as continue with updates and other changes. Special thanks to Scott and Kelli Klebe for their assistance with this project.

**3. Multi-year contracts for NTTF**

Both EPUS and P&B Committees are working on the multi-year contracts for UCCS. The Committee is planning on assisting in the development of the multi-year contract policy for UCCS. One suggestion from the Committee is that a Task Force to develop the policy for UCCS might be appropriate as the knowledge and information for such a policy must come from many diverse areas.

**4. NTTF Events**

A brown bag session with the Chancellor is scheduled for April 22<sup>nd</sup> 2013 from 11:30am-1pm in Dwire 204. The Committee is pleased to have these opportunities for NTTF to engage with Chancellor Shockley-Zalabak and we encourage all NTTF on campus to participate.

The Committee is also planning an open meeting for May 9<sup>th</sup> from 8-9:30am with special guests David Moon and Mary Coussons-Read in UC 307.