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From: faculty-l@lists.uccs.edu [mailto:faculty-l@lists.uccs.edu] On Behalf Of UCCS Announcements Do Not Reply

Sent: Friday, November 03, 2017 6:34 PM

To: faculty-l <faculty-l@lists.uccs.edu>

Subject: [faculty-l] Faculty Assembly President-Elect's Report - November 2017

Message from: Melissa Benton mbenton@uccs.edu

Dear Faculty,

I recently had the opportunity to participate in a Winter Weather Workshop coordinated by the UCCS Department of Public Safety. The amount of planning and preparation that is done to ensure a safe environment on campus is impressive. I want to share some important details that all faculty should know in advance of winter weather.

Campus Closure

Decisions for daytime closure are made by 6:00 am when possible. However, based on changing weather conditions, this may not always be possible. Please update your contact information on the UCCS Alert System at <https://www.getrave.com/login/uccs>

If the campus is closed after classes start for the day (early release), all faculty should stop classes at that time, send students home, and also leave themselves. This allows unobstructed snow removal and prevents students and faculty from possibly being stranded in a building when buses cease to run.

If the campus re-opens during the day after a class start time (for example, a 10:00 am opening in relation to a class that starts at 9:40 am) that class is cancelled for the day. Please do not instruct your students to come in at 10:00 am for that class. Students should only come to campus for classes that start AFTER the campus opening time.

If you choose to cancel one of your classes during bad weather when the campus remains open, DO NOT notify your students that you are cancelling class due to bad weather. This causes confusion among students as to whether the campus is actually open or not.

Delayed Opening

If the campus opens later in the day, please do not come to campus more than 30 minutes prior to the opening time. This allows campus personnel to clear roads and parking lots, and ensure that buildings are ready (i.e. the heat is on) before you and your students arrive.

Sincerely,

Melissa Benton
Faculty Assembly President-Elect, 2017-2018