

## Minutes

In attendance: Dave, Julie, Norah, Carmen, Scott, Sherry, Martin

### NEW BUSINESS

1. Meeting schedule: 1:40-2:55 in EPC 304C; Sep 29, Oct 20, Nov 17, Dec 15
2. Update on University of Colorado Connect
  - a. connect.cu.edu now live but lots of things on the site don't work properly
  - b. "University of Colorado Connect" does not even show up on a Google search; this is being worked on
  - c. no word yet on President's initiative funding
3. FRC update
  - a. 7 courses now QM certified; 4 in the queue; more upcoming; again, the only ones in the CU system
  - b. Teaching Online Certificate Program: 26 Su15, 23 Fa15, 8 Sp16 (added session), 2 Su16
  - c. Bb Boot Camp: 13, Bb Basic Training: 16
4. Quantifying hours for online course development for Lecturers (HR; benefits eligibility); equivalent to 3 credit hours?
5. Online students dropping after final drop deadline – how to circumvent paper forms?
  - a. Electronic form (PDF) to email; print/sign/scan (but I can't find it anywhere on the UCCS site; have to check with A&R)
6. Suggestions/ideas from committee members
  - a. Identify where momentum is being stalled: funding, positions
  - b. Timeline for allocation of resources
  - c. Timeline for gen ed (esp. English) courses
  - d. Issues with out of state students: State Authorization Reciprocal Agreement ([SARA](#))
  - e. Accessibility issues
    - i. FRC will be providing info, tutorials, etc. on its web site
    - ii. [Accessing Higher Ground Conference](#), Nov 16-20, 2015; co-sponsored by the CU system

### OLD BUSINESS

1. Committee comments from prior meetings
  - a. Quality  
To promote quality we need to encourage faculty training and QM reviews; the FRC is key in this initiative; it needs more staff to support instructional design, training, and QM
  - b. Teaching loads  
Clearly we cannot simply pile online courses and programs on top of what we are already doing; thoughtful management of teaching loads, coupled with additional faculty lines, is imperative
  - c. Compensation  
Given the time and effort required to develop and teach online courses, faculty incentives, remuneration, and support need to be provided; recommend paying proportionally for online teaching overloads, not at the Lecturer rate
  - d. Assessment  
Assessment will become an increasingly essential component, not only of online education, but of face-to-face education as well; more training for faculty is needed; again, the FRC is key

- e. Marketing  
How are we competing? We are informed frequently in the media about other rival online institutions, but not about CU or UCCS. How do we best reach our intended market?
- f. Dissemination of information  
How do we best disseminate information to faculty, both on and between the campuses? Might the COLTT conference serve as a venue for more collaboration and sharing of ideas among the four campus' faculty?

Next Meeting – 1:40 Tuesday, October 20, 2015