

## Minutes

Me, Martin, Scott, Norah, Sherry, Kevin, Carmen

### NEW BUSINESS

1. Kevin Van Winkle, Co-Director, PTW: User-Experience (UX) Writing and Research Minor
  - a. In courses in that program students work in teams to do usability research, design, and testing. While their default emphasis is on web sites and apps, we may consider having them do similar research on our online courses.
  - b. Proposal: Student teams would research online courses either individually or in programs (looking for navigability, ease of finding syllabi, policies, assignments, rubrics, etc.), report back on their findings, make suggestions for improvement and disseminate best practices, both to individual faculty members and to the broader faculty as a whole. Initially, faculty members would be asked to do this on a volunteer basis, but we could conceivably entertain a more structured model. Furthermore, the other co-director, Baye Herald, is an expert in the Learner Experience (LX), and we could imagine that component of the program expanding the research beyond simple usability.
2. Starfish
  - a. Merged courses do not show up; faculty can still submit alerts on students in child courses, but cannot use the Zoom In feature.
  - b. [Post-meeting note] The Provost's office will work with a team of faculty members from each college to help edit the emails that go out to the students to make them as efficacious as possible.
3. Qualtrics site license: still working on.
4. Blackboard
  - a. Promoting WebEx as conferencing tool; phasing out Collaborate by Fa17.
  - b. BbIM and VoiceThread will likely be phased out if we move to Canvas.

Next Meeting – 12:15 Thursday, March 23, 2017