

## Minutes

Me, Martin, Scott, Regina, Julie, Norah, Sherry

### NEW BUSINESS

1. Canvas
  - a. Awaiting Boulder RFP decision, hopefully May
  - b. Pilot to start May 1 (agreed to 8-month pilot for the price of 6)
    - i. Contract still in the PSC, will notify faculty once in place
  - c. Questions:
    - i. Will all course shells be created? Yes
    - ii. Will faculty log in like they do for Blackboard? Yes
    - iii. How will students know if their course is in Canvas? For the time being, faculty will need to email students
  - d. Will have support materials on the FRC site
    - i. Lynda.com
    - ii. Canvas training course
    - iii. Canvas Guides
    - iv. Will schedule face-to-face training over the summer
  - e. Volunteers for fall courses? Send to [frc@uccs.edu](mailto:frc@uccs.edu)
2. Blackboard
  - a. Moving to SaaS during December maintenance window (Dec 26-28)
  - b. Working on getting a Blackboard Ultra pilot for fall
  - c. Promoting WebEx as conferencing tool; phasing out Collaborate by Fa17
3. UX Minor and usability of online courses: moving forward but no news yet
4. Starfish: faculty team to meet Apr 11 to work on emails
5. Qualtrics site license: contract in the PSC
6. Will post FCQ response rate tips/tricks on the FRC site
  - a. Syllabus statement (Scott forwarding examples)
  - b. Pester
  - c. Reward
  - d. Lockout

Next Meeting – 12:15 Thursday, April 27, 2017