

From: Sally Greene
Sent: Tuesday, October 17, 2017 2:55 PM
To: Sue Myers <smyers@uccs.edu>
Cc: Sally Greene <sgreene2@uccs.edu>
Subject: RE: Faculty Assembly Meeting on Friday 10/13/17

Sue,

I was invited to FA to explain our buying formula. In making buying choices, we review the past sales (if available) for a title, review enrollment increases/decreases and adjust accordingly. This is not a perfect system and we try to modify based on additional student/faculty requests as quickly as possible. I encouraged faculty to keep in contact with us as much as possible if we have missed the mark. We do not have a policy prohibiting us from purchasing full enrollment. We as a practice do not do this for every course because we are stewards of the university's funds and this is not a solid business practice. We do so when we have numbers to reflect the need and when a faculty may make such a request.

I also encouraged faculty to submit their text adoptions. Bookstores are considered the clearing house of information related to course materials. There are HEOA requirements that state we are to have posted as close to registration as possible, the book lists for the upcoming term so that students can assess the total cost of attendance. We want to be compliant with these regulations and we desire to be partners with the faculty in selecting low cost course materials (rental titles, inclusive access titles, custom titles, course packets, electronic options and OER) we can only do this if we have faculty support in meeting these requirements through timely adoption submissions. Faculty can submit their adoptions either by email (iangulo@uccs.edu), through HERO (available from the "Faculty and Staff" page from the UCCS home page in the "Tools" box, "Faculty Textbook Adoptions" link, faculty sign on with their UCCS NT credentials) or through Verba <http://uccs.verbacollect.com/>.

We have information for faculty on our website:

<http://store634.collegestoreonline.com/ePOS?form=shared3/gm/merch.html&cat=75&store=634&design=634>

We will also be partnering with the library and Faculty Resource Center to provide some informational sessions for faculty regarding OER and lower cost text options such as inclusive access. Please encourage faculty to be looking for these opportunities.

We also spoke briefly about the new text floor layout and the reasons for the change. The new layout is intended to make it easier for students to locate their books; we provide a list of textbooks-this list also appears in their portal, the flow through the floor is less congested, books used in more than one course are consolidated into one location which frees up space on the text floor to cross merchandise required supplies and helps to relieve some of the stress of out-growing the text floor. We recognize that this makes checking on textbooks more challenging to faculty, but we hope they will realize the benefits to the students and communicate directly with us to assist them in checking the status of their texts.

Thanks so much for the opportunity to present to the faculty!

Respectfully,

Sally Greene
Book Division Manager
UCCS Bookstore
(719) 255.3846
sgreene2@uccs.edu



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